

PRESENT

Commissioner Lynn Bowers
Commissioner Kathy Carter
Commissioner Rodney Williams
Mayor May (4)

ABSENT

Commissioner Doug Howard (1)

The meeting was called to order by Mayor May. The Rev. Jerry Parritt gave the invocation. John Hammond led the Pledge of Allegiance.

It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the minutes of the October 22, 2007 Regular Meeting, and November 15, 2007 Work Session be approved as presented. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted. It was moved by Commissioner Williams, seconded by Commissioner Carter, that the minutes of the November 1, 2007 Special Meeting be approved as presented. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Carter and Williams, and Mayor May (3). Voting against the motion were none (0). Abstaining from voting was Commissioner Bowers (1). The motion was thereupon adopted.

Mayor's Report

Mayor May reported on the awarding of a Safe Routes to School Grant, and funding awarded for road improvements to the U.S. Post Office Road in front of Wilkinson Boulevard.

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT’S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT’S ZONING REGULATIONS - ORDINANCE NO. 8, 1983 SERIES, BY AMENDING ARTICLE 2, SECTION 2.10 ZONE MAP ATLAS TO ADOPT THE GIS RENDITION OF THE CURRENT ZONING MAP ATLAS AS THE OFFICE ZONING MAP ATLAS” was presented and read. This Ordinance had its first reading October 22, 2007. It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 39, 2007 Series).

“AN ORDINANCE AMENDING FRANKFORT CODE OF ORDINANCES CHAPTER 37, PERSONNEL; CITY EMPLOYEES, SECTION 37.05, BANKRUPTCY EFFECT” was presented and read.

“AN ORDINANCE AMENDING THE CITY OF FRANKFORT CODE OF ORDINANCES, CHAPTER 151 –BY AMENDING THE CITY OF FRANKFORT’S SUBDIVISION AND DEVELOPMENT PLAN REGULATIONS - ORDINANCE NO. 26, 2007 SERIES, ORDINANCE NO. 20, 2006 SERIES, ORDINANCE NO. 23, 2005 SERIES, AND ORDINANCE NO. 3, 2004 SERIES, BEING THE ADOPTED SUBDIVISION AND DEVELOPMENT PLAN REGULATIONS FOR FRANKFORT AND FRANKLIN COUNTY, BY AMENDING SECTION 1.15.00; 7.11.00; 2.03.02.S, 3.03.02.S; 4.03.02.Q; 7.05.03; 7.05.04; 7.08.06; 7.09.05; 2.03..07; 3.03.07; 4.03.07; 2.03.09; 3.03.09; 4.03.09; PART 2, FIGURE 2.11; PART 3, FIGURE 3.11; AND 4.04.02 AS INDICATED IN THE ATTACHMENT OF THIS ORDINANCE” was presented and read.

“RESOLUTION TO ENDORSE EFFORTS TO DEVELOP A REGIONAL TRAUMA SYSTEM” was presented. It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 11, 2007 Series).

“RESOLUTION TO RECOGNIZE AND ENDORSE THE EFFORTS OF THE WOODS AND WATERS LAND TRUST, INC.” was presented. It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 12, 2007 Series).

“RESOLUTION AUTHORIZING THE FILING OF A JOINT APPLICATION FOR 2007 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS WITH THE COUNTY AND DESIGNATING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THIS GRANT” was presented. It was moved by Commissioner Williams, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 13, 2007 Series).

The following miscellaneous and personnel items were presented:

- 6.1 Authorized purchase of a 2008 F250 Crew Cab through State Price Contract #MA 758060000524 for \$21,328; funds available in Account No. 300.68.56550 (Sewer Department);
- 6.2 Approved Change Order No. 1 for contract increase of \$20,108.68 with Kenney, Inc. for the construction of the static mixer vault at the WWTP; change order increases total contract amount to \$217,223.68; funds available in Account No. 300.68.56550 (Sewer Department);
- 6.3 Approved a fixed three-year insurance contract with Kentucky League of Cities Liability and Property Insurance for 2008, 2009, and 2010; potential savings to City of \$40,000.00/year or \$120,000.00 for the three-year term (Finance Department);
- 6.4 Authorized to increase the contract limit on Benson Valley Landfill contract for the disposal of dewatered biosolids; contract amendment for \$100,000, to cover disposal costs for the remainder of this Fiscal Year; funding available in Account No. 300.68.56550 (Sewer Department);
- 6.5 Authorized Backflow Agreement with David and Jennifer Clark, 221 Capital Avenue, Frankfort, Kentucky; City to reimburse homeowner for lowest of three quotes obtained from licensed plumbers; funds available in Account No. 400.68.55465 (Sewer Department);
- 6.6 Approved Change Order #1 to contract with Ozonia of North America, Inc. for a modification to the ozone destruct support system for the new Ozone Generating System; Change Order #1 in the amount of \$7,740, brings total contract amount to \$1,212,740; funds available in Account No. 300.68.56550 (Sewer Department);
- 6.7 Declared old ozone generating system material as surplus and authorized disposal of by selling as scrap metal; proceeds from the sale of the scrap metal will generate revenue for the Sewer Department (Sewer Department);
- 6.8 Authorized Requests for Environmental consulting services related to the Holmes Street Brownfield Petroleum Assessment Project, as required by the United States Environmental Protection Agency; funds for this project are included in the \$200,000 grant award for this project (City Manager/Grants Manager);
- 6.9 Authorized Requests for Proposals for a Technical Assistance Consultant in the Administration of the Kentucky Housing Corporation HOME Focus Community Project in the Holmes Street Corridor; funds available through grant funding, with ten percent of funding amount budgeted for administrative activities (City Manager/Grants Manager);
- 6.10 Approved Change Order #1 with Schnell Contractors, Inc. for the Sullivan Parking Garage Repair Project; approve Change Order #1 to Schnell Contractors, Inc. in the amount of \$28,500; funding available in Account No. 450.68.56550 (Public Works);
- 6.11 Approved 2008 Season Pass Rates for Juniper Hill Golf Course (Golf);
- 6.12 Authorized the purchase of a 2007 Freightliner 23 Cubic Yard High Compaction Garbage Packer from Municipal Equipment for \$142,073; \$137,277 available in the Sanitation Account No 100.65.56550, and remaining \$4,796 to be absorbed in the Sanitation Division operating budget (Public Works);
- 6.13 Authorized award of a professional service contract to Lee Engineering for title reports, negotiations, and closings for acquisition of up to nineteen easements associated with Jones Lane Pump Station; fee to be Lump Sum of \$1,100 per property with a cap of

- \$20,900; individual costs for easement acquisition for each property to be determined during the negotiation process and paid following easement signing of the easement; funds available in Account No. 450.68.56550 (Sewer Department);

6.14Authorized a contract to purchase a 2008 Ford E-450 Type III ambulance from Muster Emergency Vehicles, Inc. and to authorize a financing agreement with Republic First National of Rochester, IN; cost of \$117,775 to be financed through three-year lease/purchase agreement, with first payment \$42,346.68 beginning in November 2008 (Fire);

6.15Authorized the filing of an application for 2007 Get Healthy Kentucky grant funds and designated the Mayor to execute all grant documents pertaining to this application; up to \$20,000 available for sidewalk construction for Elkhorn Elementary School, with Franklin County School Board to provide match funding (Grants Manager/City Manager);

6.16Authorized additional funding to the Continuing Engineering Services Agreement with Strand Associates, Inc. for engineering services related to the flow metering required by the CSO Long Term Control Plan; additional fees of \$72,800, bringing total revised contract amount to \$289,800; funds available in Account No. 450.68.56550 (Sewer Department);

6.17Authorizes execution of a release between the City of Frankfort and the Kentucky River Authority against Karen Jackson for combined payment of \$20,464.40, with \$13,434.40 to be paid to City (City Attorney);

6.18Authorized a temporary emergency egress easement through the St. Clair Parking Garage while construction is underway on the Grand Theatre Building (City Solicitor);

6.19Approved and authorized the Mayor to execute the Pre-Application/Letter of Intent to the Kentucky Division of Emergency Management, Pre-Disaster Mitigation Program, Flood Mitigation Assistance Program, Repetitive Flood Claims Program; maximum of \$32,500 to be required from Commission Contingency funds (Account No. 100-95-53295) for completing the updated Floodplain Management Plan/Mitigation Plan (Planning and Building Codes);

6.20Approved providing 12.5% of the required 25% matching grant funds for the Frankfort-Franklin County Planning Commission's sponsorship of the proposed Joint Land Use Study by the Department of Defense - Office of Economic Adjustment relating to the Boone National Guard and the adjacent property within both the City of Frankfort and Franklin County jurisdictions; maximum of \$10,000 to be required from Contingency Account No. 100.95.53295 (Planning and Building Codes);

6.21Authorized the following personnel actions:

▪ Appointment of Jonathan S. Parker, effective 12-11-07, to position of GIS Technician (IT);

▪ Appointment of Mark Luttrell, effective 11-27-07, to position of Tech I (Sewer)

▪ Retirement of Dianne Caines, effective 10-31-07, and authorize payment of all accrued leave as of effective date (Golf);

▪ Rescind appointment of Garnett K. Burchett, effective 10-23-07, to position of Tech I (Sewer);

▪ Authorized conditional offers of employment to the following persons:

○ Edith Aubrey, Patrol Officer I

○ Michael Schneble, Patrol Officer I
- It was moved by Commissioner Carter, seconded by Commissioner Williams, that the Consent Agenda be approved. All members being present, the motion to approve the consent agenda was adopted without objection.
- Old Business**
- As requested by Commissioner Bowers and following discussion, draft ordinance regarding the closing of streets for public events will be discussed at the December Work Session. There was discussion regarding the City’s recycling campaign, including an upcoming community survey and Cable 10 recycling commercial.
- New Business**
- At the request of Commissioner Williams, City Solicitor Rob Moore addressed a proposed bond issue authorized by CCEIDA. Discussion followed. Without objection, staff was directed to engage the City’s Bond Counsel, William Davis, to investigate the CCEIDA Bond issue on the City’s behalf and report back as soon as practicable. Additional discussion followed.
- Citizen Comments**
- Citizens making comments were Eric Burke and Norman Snider. Concerns raised by Mr. Burke concerning the Holmes Street project were addressed by Grants Manager Rebecca Hall.
- Commissioner Comments**
- Comments were made by Commissioners Bowers, Carter and Williams.
- It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion, and the roll called. Voting in favor of the emotion were Commissioners Bowers, Carter and Williams, and Mayor May (4). Voting against the motion were none (0). The motion was thereupon adopted, and the meeting adjourned at 6:41 p.m.
- Mayor
- Attest:
- City Clerk
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